

Ohio Department of Job and Family Services
WORK-SEARCH ACTIVITIES LOG

*You must complete two work-search activities each week you request unemployment benefits.
This form can help you keep track of them.*

Work-Search Activity 1

Work-search activity completed.					
Location of work-search activity (Street, City, State, Zip)					
Please select the method that you used to complete the work-search activity.					
<input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> In Person <input type="checkbox"/> Internet <input type="checkbox"/> Phone					
If you applied for a position, please list it here. If you completed an activity, please explain.					
What date did you complete this work-search activity?	What was the outcome of the work-search activity? <input type="checkbox"/> Hired <input type="checkbox"/> Interviewed <input type="checkbox"/> Not Hiring <input type="checkbox"/> Activity Completed <input type="checkbox"/> Unknown <input type="checkbox"/> Stored in my OhioMeansJobs.com account				

Work-Search Activity 2

Work-search activity completed.					
Location of work-search activity (Street, City, State, Zip)					
Please select the method that you used to complete the work-search activity.					
<input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> In Person <input type="checkbox"/> Internet <input type="checkbox"/> Phone					
If you applied for a position, please list it here. If you completed an activity, please explain.					
What date did you complete this work-search activity?	What was the outcome of the work-search activity? <input type="checkbox"/> Hired <input type="checkbox"/> Interviewed <input type="checkbox"/> Not Hiring <input type="checkbox"/> Activity Completed <input type="checkbox"/> Unknown <input type="checkbox"/> Stored in my OhioMeansJobs.com account				

For more information, visit unemployment.ohio.gov or call 1-877-644-6562 (TTY 1-888-642-8203).