

## LOCAL 1112 INFORMATIONAL FLYER – GM

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### **Payroll launches new Interactive Portal ‘MyView/MyPay’ Monday October 02, 2017**

A key goal of GBS Payroll is to enhance the employee experience. With that in mind we are launching the ‘MyView/MyPay’ interactive portal for viewing your pay slips and updating your banking and tax withholding information.

#### **What does this mean?**

- MyView/MyPay portal will launch on October 02, 2017 for hourly employees where they will begin to view their pay slips.
- MyView/MyPay will replace ADP iPay and the existing ESS portal:
  - MyView/MyPay will load and store pay slips from previous years.
  - Annual W2s will remain in ADP iPay.
- Employees can view pay slips and update information on the same site.
- Log-in ID and password are the same for both MyView/MyPay and iPay.

#### **What’s New?**

- The portal has a fresh look, interactive design and user-friendly navigation.
- It provides a variety of ways to chart and graph trends of your payments, deductions, taxes and net pay.
- MyPay allows employees to compare up to three pay slips.
- Simplified and more detailed descriptions.
- View your pay slip in ‘interactive’ mode or download a print copy.
- Payroll News Section
- My Forms (Access to several State Tax websites)
- Connects to more payroll-related sites.
- Option to provide feedback about the site

#### **Links**

1. **MyView/MyPay** [https://ssoportal.globalview.adp.com/login/gm/gm\\_login.fcc](https://ssoportal.globalview.adp.com/login/gm/gm_login.fcc)
2. **ADP iPay** <https://ipay.adp.com/ipay/private/index.jsf>

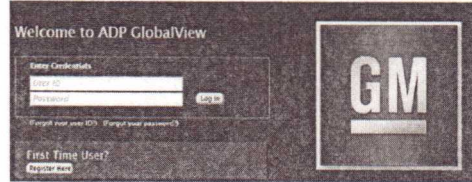
**\*For questions contact the Payroll Help Desk @ 1-866-245-5957**

## To access MyView Portal

You can access myView Portal using one of the following options:

**Option 1:** Log in using ADP GlobalView link (use current ESS/IPAY ID and password)

1. Go to: [https://ssoportal.globalview.adp.com/login/gm/gm\\_login.fcc](https://ssoportal.globalview.adp.com/login/gm/gm_login.fcc)



2. Enter your IPAY login credentials
3. Click Log In
4. You will be routed to the MyView Portal

**Option 2:** Log in using Socrates single sign on (no need for a separate ID or password)

1. Click Personal
2. Click View MyPay
3. You will be routed to the myView Portal

## To access pay slips in MyPay

Click 'View My Pay' below

